

## **POLICY – PRIVACY**

### Purpose

This policy is intended to define Burnaby Girls Soccer Club's authority for collection and use of personal information gathered during the course of normal club operations.

### Definitions

BGSC – Burnaby Girls Soccer Club

Registered Player – a player currently and/or previously registered with BGSC or a player on a team registered to participate in a BGSC sponsored event.

Staff – paid BGSC staff including Referee Coordinator, Field Coordinator, and Club Coaches.

Club Volunteers – volunteers with BGSC who take a role in team management/coaching (e.g. team coaches, assistant coaches, team managers, team moms) and members of the BGSC executive.

BGSC Website – [www.burnabygirlssoccerclub.com](http://www.burnabygirlssoccerclub.com)

### Background

BGSC collects personal information during the course of normal club operations. These operations include player registration, tournament registration, evaluations, games/practices, other events organized by BGSC, and public soccer events. The information collected is necessary for club operation but sharing of information should be controlled.

### Policy

BGSC does not sell, trade or otherwise transfer to outside parties personally identifiable information with the following exceptions:

- Third parties who assist BGSC in operating the BGSC Website and associated database.
- Third parties necessary for soccer-based operations (e.g. BC Soccer, Burnaby District Youth Soccer Association, and other clubs/teams, etc.).
- Publishing of photographs with name on the BGSC Website and/or other forms of media.
- Provision of name and contact information for Club Volunteers and Staff.

BGSC may also release player information when we believe release is appropriate to comply with the law, enforce our site policies, or protect ours or others rights, property or safety.

Occasionally, at BGSC’s discretion, BGSC may include or offer third party products or services on the BGSC Website or in other promotional materials. These third parties have separate and independent privacy policies. BGSC therefore has no responsibility or liability for the content and activities of these third parties.

A Registered Player may opt-out of having their photo published on the BGSC website and other promotional materials by providing written notice to the BGSC Secretary at [secretary@burnabygirlssoccerclub.com](mailto:secretary@burnabygirlssoccerclub.com). However, publishing of photographs may be required for soccer operations (e.g. player cards) and this is a condition of registration.

<b>VERSION CONTROL</b>		
<b>Version</b>	<b>Date</b>	<b>Comments</b>
R0	September 22, 2011	Draft – Issued for Review
R1	October 19, 2011	Draft – Issued for BGSC Executive approval
R2	October 20, 2011	Published – Approved by BGSC Executive